



## **Criminal Justice Services Board (CJSB) Executive Committee**

*November 22, 2024, at 10:00 a.m.*

*The meeting took place at DCJS, 1100 Bank Street, Richmond, Virginia  
in the 12th floor Conference Room*

### **Members Present**

Chief Craig Branch, Chair  
Sheriff C. O. Balderson  
Ms. Maria Jankowski  
Chief Maggie DeBoard  
Mr. Jagdish Katyal, Jr.  
LTC Kirk Marlowe, Proxy for COL Gary Settle  
The Hon. Bryan Porter, Vice-Chair  
Chief Ryan Zuidema

### **Members Absent**

#### **I. Call to Order**

Chairman Craig Branch called the meeting of the Executive Committee of the Criminal Justice Services Board (CJSB) to order at 10:00 a.m. A quorum was present.

#### **II. Old Business**

There was no old business to be discussed.

#### **III. New Business**

It was noted at the beginning of these meetings that the purpose of these meetings is for the Executive Committee to hear law enforcement officer decertification appeals. The Executive Committee is now authorized to hold the appeal sessions in a duly convened closed meeting. Following each appeal, the Committee will reconvene in open meeting to take a vote and announce its decision.

### **Decertification – Mr. Christopher Gibson, formerly with the James City County Police Department**

Chief Ryan Zuidema recused himself from this appeal due to his friendship with the Chief of Police of the James City County Police Department.

#### ***Closed Session to discuss the decertification***

Mr. Bryan Porter made a motion, seconded by Mr. Jagdish Katyal, that the Executive Committee meet in closed session pursuant to *Virginia Code §2.2-3711(A)55* for the purpose of discussing the decertification of Mr. Gibson. The motion passed unanimously.

***Out of Closed Session***

Once the Executive Committee had concluded its closed session, Mr. Porter made a motion, seconded by Sheriff C. O. Balderson, that the Executive Committee re-open the meeting to the public. The motion passed unanimously. All members of the Executive Committee certified that only public business was discussed during the closed session.

***Closed Session to meet with Legal Counsel***

Mr. Porter made a motion, seconded by Mr. Katyal, that the Executive Committee meet in closed session pursuant to *Virginia Code §2.2-3711(A)8* for the purpose of discussing the decertification of Mr. Gibson with legal counsel. The motion passed unanimously.

***Out of Closed Session***

Once the Executive Committee had concluded its closed session, Mr. Porter made a motion, seconded by Sheriff Balderson, that the Executive Committee re-open the meeting to the public. The motion passed unanimously. All members of the Executive Committee certified that only matters involving legal advice from counsel were discussed during the closed session.

***Motion***

Mr. Porter made the motion, seconded by Sheriff Balderson, that the Executive Committee sustain the decertification of Mr. Gibson. The motion passed unanimously.

**Decertification – Mr. Reinaldo Torres-Torres, formerly with Chesterfield County Sheriff's Office*****Closed Session to discuss the decertification***

Mr. Porter made a motion, seconded by Chief Ryan Zuidema, that the Executive Committee meet in closed session pursuant to *Virginia Code §2.2-3711(A)55* for the purpose of discussing the decertification of Mr. Torres-Torres. The motion passed unanimously.

***Out of Closed Session***

Once the Executive Committee had concluded its closed session, Mr. Porter made a motion, seconded by Chief Maggie DeBoard, that the Executive Committee re-open the meeting to the public. The motion passed unanimously. All members of the Executive Committee certified that only public business was discussed during the closed session.

***Closed Session to meet with Legal Counsel***

Mr. Porter made a motion, seconded by Chief DeBoard, that the Executive Committee meet in closed session pursuant to *Virginia Code §2.2-3711(A)8* for the purpose of discussing the decertification of Mr. Torres-Torres with legal counsel. The motion passed unanimously.

***Out of Closed Session***

Once the Executive Committee had concluded its closed session, Mr. Porter made a motion, seconded by Chief Zuidema, that the Executive Committee re-open the meeting to the public. The motion passed unanimously. All members of the Executive Committee certified that only matters involving legal advice from counsel were discussed during the closed session.

***Motion***

Mr. Porter made the motion, seconded by Mr. Katyal, that the Executive Committee sustain the decertification of Mr. Torres-Torres. The motion passed unanimously.

**Decertification – Mr. Hunter Russell, formerly with the Roanoke City Police Department**

***Closed Session to discuss the decertification***

Mr. Porter made a motion, seconded by Sheriff Balderson, that the Executive Committee meet in closed session pursuant to *Virginia Code §2.2-3711(A)55* for the purpose of discussing the decertification of Mr. Russell. The motion passed unanimously.

***Out of Closed Session***

Once the Executive Committee had concluded its closed session, Mr. Porter made a motion, seconded by Mr. Katyal, that the Executive Committee re-open the meeting to the public. The motion passed unanimously. All members of the Executive Committee certified that only public business was discussed during the closed session.

***Closed Session to meet with Legal Counsel***

Mr. Porter made a motion, seconded by LTC Kirk Marlowe, that the Executive Committee meet in closed session pursuant to *Virginia Code §2.2-3711(A)8* for the purpose of discussing the decertification of Mr. Russell with legal counsel. The motion passed unanimously.

***Out of Closed Session***

Once the Executive Committee had concluded its closed session, Mr. Katyal made a motion, seconded by Chief Zuidema, that the Executive Committee re-open the meeting to the public. The motion passed unanimously. All members of the Executive Committee certified that only matters involving legal advice from counsel were discussed during the closed session.

***Motion***

Mr. Porter made the motion, seconded by Sheriff Balderson, that the Executive Committee sustain the decertification of Mr. Russell. The motion passed unanimously.

**IV. Public Comment**

There was no public comment.

**V. Proposed Meeting Dates for 2025 (Jan 16-17, Feb 13-14, May 15-16, Aug 14-15, Nov 6-7, 2025)**

Mr. Katyal made the motion, seconded by LTC Marlowe that the Executive Committee accept the proposed meeting dates for 2025. The motion passed unanimously.

**VI. Adjournment**

The meeting was adjourned at 3:50 p.m. The next meeting will take place on January 16, 2025.