

Victims Services Quarterly Conversation #22

January 9, 2024



DCJS

Virginia Department of Criminal Justice Services

Happy New Year!



VS Quarterly Conversations

- Held beginning of each quarter
- Mix of specific topics & discussion items
- DCJS & VS announcements
- Q&A



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SAVE THE DATE

**Wear Blue on #WearBlueDay
to raise awareness of human
trafficking - January 11th**

Follow @DHSBlueCampaign to learn more.



January is



Staff Update

Welcome

McKayla Burnett, State Trafficking Response Coordinator

&

Blane Sawyer, State Trafficking Training Coordinator

to the VS Team

Victims Services Grant Program Announcements

DCJS Victims Services Grant Programs

as of January 1, 2024

1. Sexual Assault Services Program (SASP)
2. Victim Witness Grant Program (VWGP)
3. Victims Services Grant Program (VSGP)
4. VSTOP
5. Virginia Sexual & Domestic Violence Victim Fund (VSDVVF)
6. Improving Criminal Justice Responses (ICJR)
7. American Rescue Plan Act (ARPA) VSGP Restoration

Grant Management

Successful grant management begins and ends with a firm understanding of the grant requirements and the ability to demonstrate compliance with those requirements.

Grant Related Reminders

- Navigating OGMS
- CY 2024 Award Acceptance
- SFY 2023 State General Funds

Budget Modification Due Dates

- If necessary, budget amendments must be submitted no more than **45 days** before the end of the grant award period.
- In-line budget revisions must be submitted no more than two weeks before the end of the award period.
- Submit requests, in advance of the deadline, with sufficient lead time for review and approval.
- For SFY 24 grant programs (ARPA, VSDVVF, VSGP, VWGP) the deadline is **May 17, 2024**.
- Click [here](#) for the budget amendment desk tool which includes definitions, guidance, and sample language.

Spend Down Rates

- For subgrants that started 7/1/23, the grant year is now half over.
- It's a good time to assess spending and make any needed adjustments to ensure that funds are used.
- Communicate with your grant monitor about challenges spending grant funds.
- There are no penalties for not expending funds, but DCJS does often receive questions about unspent funds.

Other Mid-Year Reminders

- Re-review the grant special conditions.
- Assess performance, goals, and objectives.
- Communicate changes, questions, challenges to DCJS.
- Read all information sent from DCJS, as it may include updated guidance/instructions.

Other Mid-Year Reminders

- We especially need to know when you can no longer meet the services agreed upon in your grant application and agreement/contract.
- In this case, we can work with you to develop a plan to pivot the approved grant application to fund other allowable activities so that funds can be used to get the best results possible under the circumstances.

Grant Management Resources

- For instructional guides, sample forms, policies, documents and more, please visit the following page: [Grant Management Resources | Virginia Department of Criminal Justice Services](#)
- For tips on effective and efficient grant management, view the following presentation:
<https://www.youtube.com/watch?v=oS1c7101X08>
- For questions regarding your DCJS grant, contact your assigned grant monitor.

Grantee Orientations

DCJS Victims Services Grant Management Orientation

Occurs on the 2nd Friday of each month

Next Session:

Friday, January 12, 2024, 1:00 -2:30 P.M.

Microsoft Teams meeting

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 224 639 638 626

Passcode: 9wuo8v

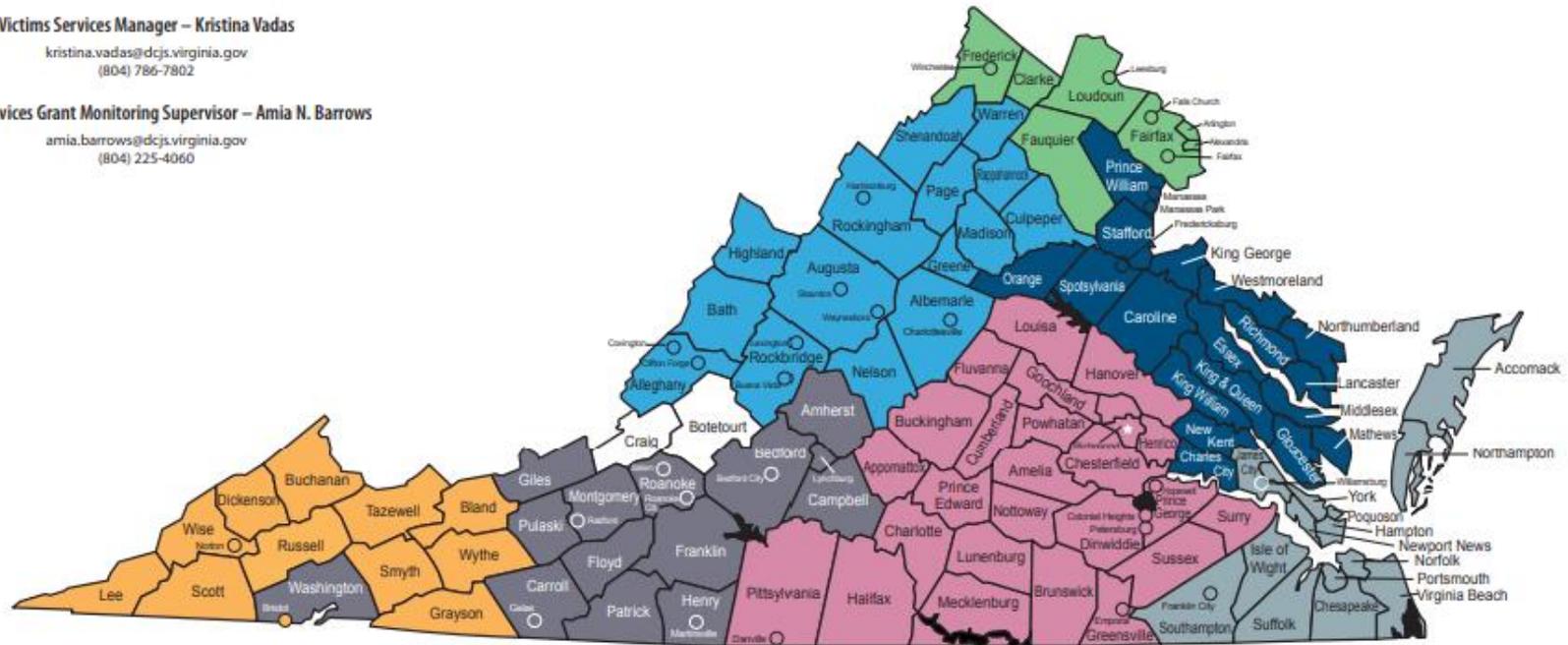
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Virginia Department of Criminal Justice Services

www.dcjs.virginia.gov

May 2023

Victims of Crime Act (VOCA)

- There are no VOCA updates at this time from the federal level.
- VOCA funding levels are still very uncertain and decreases to future federal awards are anticipated.
- The Department of Justice Office of the Inspector General may continue to select individual subrecipients to audit (three have been selected so far).

American Rescue Plan Act (ARPA) VSGP Restoration

- Extended grants end 6/30/24.
- Quarterly financial report and claims due 1/16/24.
- Make sure a detail of expenditures has been submitted for all claims, especially if you drew down funds in advance.

American Rescue Plan Act (ARPA) VSGP Restoration

- New ARPA solicitation to be released in next few weeks. In accordance with state budget language, only sexual and domestic violence agencies are eligible.
- Anticipate an option to budget for allowable expenses retroactively to 1/1/24. Awaiting final DCJS leadership approval.
- DCJS must obligate all remaining ARPA funds by end of the year.

Sexual Assault Services Program (SASP)

- Calendar Year 2023 SASP
 - Financial Report for 4th Quarter is due 1/16/24.
 - Annual Status Report is due 1/16/24.
- State Fiscal Year 2024 SASP Special Funding Opportunity
 - Financial Report for 2nd Quarter is due 1/16/24.
 - 6 Month Status Report is due 1/16/24.
 - Important to assess spend down.

Sexual Assault Services Program (SASP)

- Calendar Year 2024 SASP
 - Award letters sent through OGMS Correspondence in late November.
 - Send all signed SOGAs to Grants Management via instructions in the award letter.
 - Note the encumbrance.
 - New Grant Orientation – 1/10/2024, 1:00 - 2:30 pm

Victims Services Grant Program (VSGP)

- SFY 2024
 - 2nd Quarter Financial and Status Reports due 1/16/24.
 - This includes PMT data submission
 - Email Anya.Shaffer@dcjs.virginia.gov and copy your grant monitor with any PMT issues
 - Encumbrance to submit SAR worksheet in OGMS was due 7/28. If you have not submitted your SAR worksheet and it has not been approved by DCJS staff, you will not be able to submit any claims.

Victims Services Grant Program (VSGP)

- SFY 2025
 - The competitive and noncompetitive portions of VSGP have been split into two different solicitations for SFY25.
 - The competitive portion is posted and is due 3/1/2024:
<https://www.dcjs.virginia.gov/grants/programs/sfy-2025-competitive-voca-vsgp>
 - The amount of funding available is significantly decreased
 - Focus on underserved populations
 - We anticipate that the noncompetitive solicitation for sexual and domestic violence programs will be released in the next few weeks.

Virginia Sexual and Domestic Violence Victim Fund (VSDVVF) Grant Program

- SFY 2024:
 - Award Period: July 1, 2023 – June 30, 2024
 - Please ensure compliance with all encumbrances by the due date indicated.
 - Quarterly status reports due in OGMS by 1/16/24 (due to state holiday)
 - Only report on VSDVVF funded activities
 - Please use the reporting form for your respective program type: **Prosecution** or **Discretionary** fillable PDF

VSDVVF Forensic/SA Nurse Examiner

- Award Period: January 1, 2023 – June 30, 2024
- Quarterly status reports due in OGMS by 1/16/24
 - Only report on VSDVVF funded activities
 - Complete the Status Report component in OGMS
- For grant program resources visit:
<https://www.dcjs.virginia.gov/grants/programs/virginia-sexual-and-domestic-violence-victim-fund-grant>

VSTOP

- Calendar Year 2023
 - CY 23 VSTOP bi-annual report with a narrative, to reflect STOP funded work done from July 1, 2023-December 31, 2023 (DUE: 1/16/24)
 - CY 23 VSTOP annual cumulative report without a narrative, to reflect STOP funded work done from January 1, 2023-December 31, 2023 (DUE: 1/31/24)

VSTOP

- Calendar Years 2024-2025
 - Award Period: 1/1/2024 – 12/31/2025 (24 months)
 - SOGAs were uploaded in OGMS. Please follow instructions within your SOGA to formally accept your award.
 - Ensure compliance with all encumbrances by the due date indicated.
 - New Director Orientation will be hosted for new VSTOP recipients in early 2024.
 - Contact your Grant Monitor with any questions.

Victim Witness Grant Program (VWGP)

- Due date to meet the “Lobbying and Debarment” encumbrance is 1/31/24.
 - Project Administrator signs the form in OGMS (unless signing authority has been delegated).
- Additional information on SFY 2025 grants will be provided in coming weeks.

Questions?



DCJS & Victims Services Team Announcements

Victims Crisis Assistance & Response Team (VCART)

- Join the team! Basic VCART training is being held in Fredericksburg on January 17-19, 2024.
- Coming soon:
 - VCART Family Assistance Center (FAC) Planning Regional Workshops for VWAP, emergency managers, CSB's, and other key agencies.
 - Advanced Crisis Response Team Training
- To request a training on VCART for your staff, contact Dawn Bush at dawn.bush@dcjs.virginia.gov.
- To learn more about VCART and/or becoming a member, contact Andrew Kinch at andrew.kinch@dcjs.virginia.gov.

Sexual and Domestic Violence (SDV) Funding Project

- Completed project with Knowledge Advisory Group (KAG). They provided findings to DCJS in November 2023.
- Project findings/formula will not be used for SFY 2025 awards.
- DCJS will assess and test the strategy over the coming year.
- Meetings and trainings will be scheduled with stakeholders.

SDV Program Professional Standards

- The Professional Standards Committee met on 12/14/23 to continue the process of revising the Professional Standards. The review of the revised Manual will begin at the next meeting scheduled for 2/14/24.
- The Committee has now fully accredited a total of 17 agencies. A list of the fully accredited agencies is on the [Accredited Agencies](#) page of DCJS website.
- The Professional Standards Team has closed Round 3 of the application process. Seven agencies will be evaluated in the coming year.

Human Trafficking Training

- **Human Trafficking Investigations and Prosecutions**
 - Intended Audience: Investigators and Prosecutors
 - February 26-27 in Staunton, VA *FULL*
 - April 29-30 in Williamsburg, VA
- **Sexual Exploitation Treatment and Training Services (SETTS)**
 - Intended Audience: Professionals working directly with victims
 - March 18-22 in Virginia Beach, VA
 - April 22-26 Location TBD
- Additional trainings and dates will be added in 2024

Questions?

